



1. Candidate connects to Internet and opens the Department of Post website

2. Candidate to click on "ON LINE REGISTRATION" button and he/she will be re-directed to Recruitment Application Portal **OR** candidate can also open website **www.gujpostexam.com** directly.

3. Candidate clicks on "ON LINE REGISTRATION" tab

4. Candidate to confirm that he/she has all the requirements ready before starting Registration



8. Candidate to fill all the required details in Application page

7. Candidate must enter received OTP to proceed to Application page

6. Portal will send an OTP to the Mobile number by SMS

5. Candidate will provide his/her Mobile No. and it must be a unique Mobile number.



9. Candidate uploads the required Photo & Signature and clicks on "SUMBIT" button

10. Portal displays the filled up Application form for Candidate to cross check all the details.

11. Candidate finally clicks on "CONFIRM" button.

12. Portal generates the Payment Challan for Application Fees & sends Email & SMS as confirmation of Registration.



16. System will send email and SMS when the Payment confirmation is received.

15. Candidate pays the fees at any of the designated Post Offices.

14. Take print out of the Payment Challan

13. Candidate receives Registration number on his/her registered email id and mobile no.